

Congratulations again on your acceptance to Samuel Merritt University's online MSN program! From now until the start of school, Samuel Merritt University strongly encourages all new graduate students to complete these items on the New Online MSN Student Checklist.

Instructions are below but you will navigate through your Admitted Student Portal for these tasks.

<https://www.samuelmerritt.edu/admitted-students>

https://smuportal.force.com/Portal/TX_SiteLogin?startURL

You will be assigned a Student Support Manager during your MSN-FNP program. You will schedule a time to speak with them and get onboarded to the program. An email will follow to connect.

(studentsupportSMU@crm.samuelmerritt.edu.)

Meet with your Samuel Merritt University Support Manager for new student onboarding and discuss the following topics:

- Details and requirements for new student orientation
- Your courses for the first term and how to register
- Additional information about the curriculum
- How academic advising works at Samuel Merritt University
- Expectations for participation in the program
- Next steps to starting at Samuel Merritt University

1. Complete your criminal background check and drug screen. Additional information on these requirements can be found in your Admitted Student Portal/ under the checklist tab as requirements vary depending on your program. Background check and drug screens are initiated through Castle Branch (<https://www.samuelmerritt.edu/discover/student-experience/student-affairs>)

2. Complete your CPR certification (if not already updated). Requirements on this will be located in your admitted student portal. You will not have to upload CPR certification documents until you start receiving information on clinicals. This will be an "APN" Course in your Canvas platform. **BLS certification is the requirement.**

3. Finalize your financial aid and payment plan. Check with your Samuel Merritt University enrollment representative if you have questions about the process.

Apply for financial aid: <https://studentaid.gov/h/apply-for-aid/fafsa>

The FAFSA is the key to accessing grants, scholarships, work-study opportunities, and all types of loans to help cover the costs of attending Samuel Merritt University. If you have questions about financial aid then please contact us at finaid@samuelmerritt.edu or 800-607-6377. Once you've submitted your FAFSA, the [Financial Aid Office](#) at Samuel Merritt will contact you with your financial aid award.

Check that you can see the SMURF Records and Finance application from the MySMU site. Review sections where you will be able to (in the future) pay tuition, view financial aid, and access bookstore information.

Contact Veteran's Services if you have questions about veteran's benefits and services: Dennis McReynolds, Student Services and Veterans Affairs Coordinator, can be contacted by email dmcreynolds@samuelmerritt.edu or by phone 510.879.9230.

4. Submit final/ official transcripts. I highly suggest going to each college/ university website and ordering through there to easily see which electronic option is used if you have not already submitted official transcripts through NursingCAS.

5. Get health insurance. All students are required to have medical insurance coverage 30 days prior to the program start date. You must enroll in one of Samuel Merritt University's insurance plans OR waive SMU insurance with a plan of your own. To waive, enroll or to get more information about the insurance, visit the [SMU health insurance requirements website](#) (<http://app.hsac.com/smu>). If you have not received a confirmation email within five days after your submission, please contact our insurance consultant, Trish Ivey, at 888-978-8355.

6. Submit required health forms. Every student must complete the [Student Health Forms](#), which list the [health requirements](#) for incoming students. Please visit the [Student Health Portal](#) (<https://www.samuelmerritt.edu/discover/student-experience/student-affairs/student-health-and-counseling>) to enter your health information, as well as upload all the required supporting documents.

The website listed above has a link to your Student Health portal and contact information for specific health compliance questions.

Your access to the Student Health Portal will be activated within five business days following payment of the tuition deposit. To avoid a registration hold, please submit all your health requirements as soon as possible after being accepted into the program, but no later than 30 days before your program start date. All health information must be submitted [online](#). Documents submitted by mail, fax, or email will *not be accepted* and your documents *will not be returned*.

7. Register for courses. Approximately four to six weeks before classes begin, information about course registration will be sent to you via email from the Registrar's Office. You will receive an email notification about open registration.

8. Complete/attend orientation. FNP program orientation are mandatory for all students.

The FNP orientation dates will be provided by your enrollment representative and will take place online in Canvas.

9. Submit your photo for your ID badge. Guidelines for submitting your photo for your Student ID: <https://www.samuelmerritt.edu/faculty-and-staff/facilities/access>.

After speaking with the Student Success Manager:

Purchase your textbooks through Samuel Merritt University's online bookstore or any other book seller. You are not required to buy books from Samuel Merritt University's online bookstore.

Bookstore: <https://www.bkstr.com/samuelmerrittstore/help-faq>

Lab coat order forms, books, etc.

MacBook Users- You are required to purchase Microsoft Office for your MacBook. You can purchase Microsoft Office: Mac through the Samuel Merritt University online bookstore at a discounted price.

Technology Discounts: <https://www.samuelmerritt.edu/faculty-and-staff/its/technology-discounts>

Supplies- SMU goes through the Steeles company for student discounts but it is up to your discretion on where you would like to order supplies from (Amazon etc.) The highlighted items are the supplies needed before the start of the first semester.

<https://www.steeles.com/products/samuel-merritt-student-package>

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| 97200-MSL LED Coax Ophth, MacroView Oto, Lithium Handle | \$1,169.00 | \$607.98 | SMALL INSTRUMENTS | | |
| 97200-MCL LED Coax Ophth, MacroView Oto, NiCad Handle <i>(larger handle)</i> | \$979.00 | \$515.30 | 1410 Instrument Case 8x6x1-1/2 | \$34.00 | \$23.50 |
| STU-151 Starter Set with C Battery Handle | \$752.00 | \$299.99 | E85215 Economy Medbag Black 14x6x10 | \$40.00 | \$29.99 |
| Laser Engraving: _____ (print clearly) | \$9.95 | | TS5889C Stethoscope Case 13x5x2 | \$40.00 | \$29.00 |
| 23804 Insufflator Bulb for above sets | \$13.75 | \$7.38 | 1314 Tuning Fork C-128 low frequency | \$13.70 | \$7.95 |
| 26535 Nasal Illuminator for above sets | \$107.25 | \$41.66 | 1315 Tuning Fork C-256 mid frequency | \$13.00 | \$7.80 |
| 1406 Steeles Soft Case for above sets | \$39.99 | \$19.99 | 1316 Tuning Fork C-512 high frequency | \$13.00 | \$7.50 |
| 92821 2.5v Pocket Set w/AA Batteries and Soft Case | \$662.00 | \$372.00 | 1456 Skin Marking Pen (washable with alcohol swab) | \$3.00 | \$1.85 |
| 52432 Disposable Ear Specula Pediatric 34's | \$2.40 | \$2.00 | 12700 Touch Test Sensory Evaluator | \$36.00 | \$28.95 |
| 52434 Disposable Ear Specula Adult 34's | \$2.40 | \$2.00 | 3000 Troemner Hammer | \$34.00 | \$23.50 |
| 24320-10 Sofseal Small 10's | \$15.00 | \$7.50 | 3210 Hammer, Reflex Triangular Economy | \$6.50 | \$1.90 |
| 24330-10 Sofseal Medium 10's | \$15.00 | \$7.50 | 3211 Hammer, Reflex Triangular High Quality | \$6.50 | \$4.95 |
| ___ Black ___ Burgundy ___ Navy ___ Forest Green | | | | | |
| Littmann Cardiology IV 27" | | | | | |
| ___ Black ___ Navy ___ Hunter Green ___ Plum | | | | | |
| ___ Raspberry ___ Rose Pink | | | | | |
| Littmann Cardiology IV 27" Special Edition | | | | | |
| | | | | \$243.67 | \$158.79 |
| | | | | \$273.45 | \$177.64 |

Student Resources: https://www.samuelmerritt.edu/aii/online_nursing_resources/students